

**PROPOSED  
MINUTES  
of the**

**APPROVED MINUTES  
April 17, 2023  
REGULAR MEETING of the BOARD OF EDUCATION  
of the  
SUSQUEHANNA VALLEY CENTRAL SCHOOL DISTRICT  
Held in the Senior High School, Room 11  
Conklin, New York, County of Broome**

**MEMBERS  
PRESENT:**

Mrs. Mary Haskell  
Mr. Jack Bell (6:14)  
Ms. Johanna Burkhardt  
Ms. Kelly Howe  
Mr. Mark Leighton  
Mr. Ryan Remza  
Mrs. Suzanne Vimislik

MOTION

SECONDED

APPROVED

*Vimislik*  
*Bell.*  
*5/17/23*

**MEMBERS  
ABSENT:**

**ALSO  
PRESENT:**

Ms. Natalie Brubaker, Superintendent  
Ms. Catherine Kacyvenski  
Mr. Ethan Berry, Business Executive  
Mr. Ralph Schuldt, Director of Facilities  
Ms. Shannon Hogan, SVTA Representative  
Ms. Patricia Westgate, Teacher  
5 Students

Mrs. Mary Haskell, Board President, called the meeting to order at 6:00 p.m.

**RECORD OF ATTENDANCE** – Mr. Remza made a motion, seconded by Mrs. Howe, to accept into record the attendance for the April 17, 2023, Regular Meeting of the Board of Education.

Upon vote the motion was approved unanimously. (6 yeases)

**APPROVAL OF MINUTES** – Mrs. Vimislik made a motion, seconded by Mrs. Burkhardt to approve the minutes of the March 15, 2023, Regular Meeting of the Board of Education. Upon vote the motion was approved unanimously. (6 yeases)

**VOICE OF THE PUBLIC #1** – No Comments

**NEW BUSINESS** – No Report

**FINANCIAL REPORT** – Mr. Leighton made a motion, seconded by Mr. Remza, that the Board acknowledges receipt of the March financial reports. Upon vote the motion was approved unanimously. (7 yeases)

**SUPERINTENDENT'S REPORT** –

**Presentation – Special Education Spotlight** – Mrs. Moschak, Director of Special Services, reported that her work is to support students, and if she is doing her job well, students are succeeding and having a great school experience. She introduced Danny and his mother. Danny is a senior at SV, who told his story, his educational journey and the experiences he's had at SV. His mother praised the district and said what a wonderful experience Danny has had here.

**Presentation – IBI Group** – Bill Monahan and Ed Bernhauer reported on a NYSERDA (New York State Energy Research and Development Authority) study and the FlexTech Program to help identify and evaluate opportunities to reduce energy costs and incorporate clean energy into your capital planning. The FlexTech program shares the cost to produce an objective, site-specific, and targeted study on how best to implement clean energy and/or energy efficiency technologies.

Mrs. Brubaker noted that there are just ten weeks left in the academic year and she is looking forward to all of the springtime events coming up. She reported that she attended Mock Trial in March, and said that Jody Butts and Peg Collins are the advisors and do an amazing job with the students. She explained how great an opportunity this is for the students and that they were in suits and dressed professionally. She announced that the instructional leadership team met today and were planning on working on the Strategic Plan, but ran out of time to give it the full attention that it needs, but are preparing to propose the finished product in June. Design work around spaces impacted by the capital project continues with the most recent being the kitchen design team. She reported that they recently held the UPK lottery and are able to fill all 72 spots available which will enable us to maximize the UPK aide. She stated that Mrs. Haskell, Mr. Dumian and herself sent a letter to the DOT asking them to install rectangular rapid flashing beacons at the crosswalks at Eva Court and Morris Boulevard. She stated that she received word from the DOT that although the crosswalks are eligible, they would not be installing them due to no active capital projects in process. The DOT said that the cost would fall on SV and the Town of Conklin for funding, contracting and assuming all future maintenance. Upcoming dates: Budget Hearing May 2 at 5 p.m.

**Resolutions** – Mr. Remza made a motion, seconded by Mr. Bell, to approve the following resolutions:

Special Education Recommendations – that the Susquehanna Valley Board of Education:

- Authorize the 10 services recommended on the CPSE list dated 2/24 – 4/6/23
- Authorize the 57 services recommended on the CSE list dated 2/8 – 3/29/23

Resignation – that the following resignation be approved:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Scott Allen	Teacher	Donnelly	6/30/23

Leave of Absence –that Brooke Allen, Donnelly teacher, be granted a medical leave of absence from on or about May 22 through the remainder of the 2022-23 school year.

Non-Instructional Appointment – that the following non-instructional appointments be approved:

<u>Name</u>	<u>Position/Location</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
Nelissa Rupp	Head Bus Driver Transportation	As Per Contract	4/18/23
Richard Newton	Bus Driver ( <i>pending necessary requirements</i> ) Transportation	As Per Contract	4/18/23

Instructional Substitute Appointments – that the following instructional substitute appointments be approved:

<u>Name</u>	<u>Position</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
Danielle Benninger	Substitute Teacher – Uncertified	As Per Contract	4/18/23
Kelly Fancher	Substitute Teacher – Uncertified	As Per Contract	4/18/23
Samantha Goss	Substitute Teacher – Uncertified	As Per Contract	4/18/23
Brady Weingartner	Substitute Teacher – Uncertified	As Per Contract	4/18/23

Athletic Department Appointments – that the following winter athletic department appointments be approved:

<u>Name</u>	<u>Position</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
David Springer	Head Varsity Boys’ Basketball	As Per Contract	4/18/23
Robert Tinsley	Asst. JV Boys’ Basketball	As Per Contract	4/18/23

Student Health Services – that payment of a \$17,592.00 invoice be approved for providing health services to twenty-four (24) Susquehanna Valley resident students (\$733.00 each) attending non-public schools at Binghamton City School District during the 2022-23 school year.

Budget Transfers – that the following budget transfers be approved :

<u>From</u>	<u>To</u>	<u>Amount</u>
A 2110.142-99-990	A 2110.140-99-990	\$55,000.00
A 2110.120-01-200	A 2110.140-99-990	\$55,000.00
A 9040.800-99-990	A 5510.512-07-650	\$30,000.00
A 9040.800-99-990	A 9080.800-99-700	\$50,000.00

Donations –

- The Superintendent recommends that the Board of Education accept a donation from the Brookside PTA in the amount of \$1,850.68 for the After-School Enrichment Program at Brookside Elementary School and hereby appropriates the amount into the General Fund as follows:  
Use: \$1,560.00 to A 2110.450-01-200 (Brookside Teacher Salaries K-3)  
\$160.58 to A 9020.800-99-700 (Teachers State Retirement Benefit)  
\$119.34 to A 9030.800-99-700 (Social Security Benefit)  
\$ 10.76 to A 9040.800-99-700 (Workers Compensation Benefit)  
Source: \$1,850.68 to A2705 (Revenue – Gifts and Donations)
- The Superintendent recommends that the Board of Education accept a donation from the Broome County Council of Churches Inc. in the amount of \$2,200.00 for the support of Kids Can Build program at Middle School hereby appropriates the amount into the General Fund as follows:  
Use: \$2,200.00 to A 2110.450-05-202 (MS Education Materials & Supplies)  
Source: \$2,200.00 to A2705 (Revenue – Gifts and Donations)
- The Superintendent recommends that the Board of Education accept a donation from Frito-Lay Inc. to the Donnelly Elementary School Food Pantry of four cases of various product every three months throughout the 2023 and 2024 calendar years. Such product is valued at \$176 for each of the two years.

Disposal – Whereas, the Susquehanna Valley School District has the attached list of Library Reference Section Books that no longer have value to the district and since they are no longer used, let it be resolved that the Board of Education directs the Purchasing Agent to remove them from inventory. Furthermore, via this resolution the Board of Education authorizes the Purchasing Agent to: first sell them to a party willing to pay the highest price; second, if they cannot be sold, to donate them to another public school or charitable organization; and third if they cannot be sold or donated to dispose of them as trash or recycled.

Professional Service Agreement – that a professional service agreement with Binghamton University Division of Speech and Language Pathology be approved for speech-language services at a rate of \$25 per individual session, \$10 per group session and \$100 for each assessment/diagnostic, effective April 1, 2023, through June 30, 2024.

Vote Inspectors – to approve the following resolution regarding vote inspectors for the May 16, 2023, Annual Vote: BE IT RESOLVED, that Sue Dean serve as Chairperson of the Annual Meeting and Vote. That John Dancesia serve as Chief Inspector of the Vote. The following persons are nominated to serve as Assistant Clerks and/or Inspectors of the Election: Sue Dean, Joanne Kumpon, Yolanda Dancesia, Jan Strnatka, Debbie Wood, Donna Pritchard, Cindy Willis, and Anne McGuigan.

**BOCES Budget** – Mrs. Vimislik made a motion, seconded by Mrs. Burkhardt, that the administrative budget of the Broome-Tioga Board of Cooperative Educational Services in the amount of \$3,507,200 is hereby approved.

Upon vote the motion was approved unanimously. (7 yeses)

**BOCES Trustee Seats** – Mr. Bell made a motion, seconded by Mr. Leighton, that the Board casts votes for the Broome Tioga Board of Cooperative Educational Services as follows:

1.	Peter Nowacki	(Three Year Term)
2.	Michon Stuart	(Three Year Term)

Upon vote the motion was approved unanimously. (7 yeses)

**Adopt 2023-2024 Budget** – Mr. Remza made a motion, seconded by Mrs. Howe, that the Board of Education adopt the proposed 2023-2024 General Fund Budget in the amount of \$43,296,992.

Upon vote the motion was approved unanimously. (7 yeses)

**Property Tax Report Card** – Mr. Bell made a motion, seconded by Mr. Remza, that the Board of Education does and hereby accept the enclosed Property Tax Report Card in concurrence with the adoption of the 2023-2024 General Fund Budget to be forwarded to the NYS Education Department.

Upon vote the motion was approved unanimously. (7 yeses)

**ASSISTANT SUPERINTENDENT'S REPORT** – Ms. Kacyvenski reported that they are moving full steam ahead with Summer Enrichment for the community starting July 10 through July 27. These will be half-day programs for our students grades 4-8, and breakfast and lunch will be available. She stated that additionally, we will have Middle Summer School from July 17 through July 27 focusing on English and math, as well as Summer Camps from the end of June through the end of August. Ms. Kacyvenski said that they are also prepping for Professional Development offerings for staff throughout the summer, and everything will be finalized by the PDP Committee.

**BOARD OF EDUCATION DEVELOPMENT REPORT** – Mrs. Haskell stated that with Mrs. Brubaker, several board members attend the NYS Assessment Overview. They also discussed computer-based testing at the workshop.

**VOICE OF THE ADMINISTRATORS** – Mrs. Moschak reported that this month is Autism Awareness Month, and they are planning for all the different graduations for their special education students.

Mrs. Bowerman reported that before the break they had their Poetry Recitation with 50 students participating and the Pre-K and kindergarten classes reciting poems as a class. She stated that they are busy with New York State testing for grades 3-8. She said that there were lots of special events for the students throughout the month, concerts, field trips, etc.

Ms. Rich reported that they have been working with Cooperative Extension and Broome County, where we received some funds district-wide to refresh our current gardens and create four more for a total of eight garden beds at Brookside. She stated that in conjunction with that, they have been coming in and doing nutrition lessons for the students. She said the Lourdes Dental Van will be coming in, and that last year we had 30 Donnelly students who visited the van for a check-up and cleaning. For Mrs. Stilloe, Ms. Rich reported that we have serviced 23 students, nine adults and four seniors in the last three weeks in March.

Mrs. Steward reported that they hosted the BCMEA Festival in March, as well as hosting a Bingo Night that same evening, where they raised over \$4000 for the Chem Free After Prom Party. She said that they are starting the fourth quarter with heavy concentration on seniors to finalize where they plan on going or what they were going to do, their grades, etc.

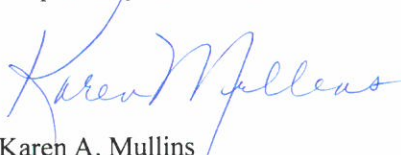
Mr. Schuldt announced that April 26 is the day the concession stand will arrive and be set.

**VOICE OF THE PUBLIC #2** – None

**MOTION TO ADJOURN** – Mr. Remza made a motion, seconded by Mrs. Burkhardt, that the meeting be adjourned. Upon vote the motion was approved unanimously. (7 yeses)

There being no further business, Mrs. Haskell adjourned the meeting at 7:00 p.m.

Respectfully submitted,



Karen A. Mullins  
School District Clerk